

## Meeting Minutes

**Oregon Band Booster General Meeting • February 13th 2011 – 4:00 PM**  
OHS Performing Art Center (PAC) • 456 North Perry Parkway • Oregon, WI 53575

### 1. Call meeting to order

Mark called meeting to order at 4:07 PM

### 2. Secretary's Report

- a) Approval of Past Minutes  
Minutes taken at last meeting were not available (check with Judy)

### 3. Treasurer's Report

- a) Financial Report –Colleen Fallon  
Cleared Balance: \$47,674.56; Uncleared Transactions: \$18,949.74; Current Balance: \$41,418.06 (includes 1 yr CD; Vehicle CD; Money Market)

### 4. Committee Reports (individuals listed will head the committee)

- a) Fundraising – Erik wasn't able to attend so Mark gave a brief update.
- I. W Club Concessions – Football, Hockey. Keith stated that we're good through February. WCHA Hockey playoffs in the air. Looks good that we'll have games. Booking Fri-Sun at \$20/share. Check online for openings in March.
  - II. Scrip Fundraiser – Mark Miller stated that the instructions are online. Forecasting is the biggest challenge.
  - III. Bill's Receipts – Judy recently turned in about \$750. Keep those Bill's receipts and be sure to get an orange sticker. Give them to your son or daughter or turn them in at any meeting.
  - IV. Brat Fest and Madison Marathon – Judy stated that this is coming up – Memorial Weekend. Kids have a full camp that weekend so they can't work. 15% goes directly to the Boosters.
  - V. Flower Baskets – Didi said this will be going on until the end of March. They are \$23/basket of which \$6.80 goes directly into the student account. Contact Didi for more information.
  - VI. Mums/Geraniums – Contact Judy if you want to help with this. Judy will contact Kopke's to get this started.
- b) Student Accounts – Jeff King  
All statements went out on this past Saturday. If you haven't received anything – be sure to contact Jeff. Reminder that the early payment is due March 13<sup>th</sup> if you want to take off \$100. All paperwork must also be turned in.
- c) Chaperone – note that must do at least one over night to get exposure to chaperoning. If you only plan on doing day trips – you don't need to do an overnight. W had a shortage of chaperones last year. We need at least 20 chaperones. Email Margo if you're interested.
- d) Tour Director – Kathleen Schroeder! Welcome and Thank You!

- e) Publicity/Newsletter: to see if this continues we need someone to head this up. Publicity chair – newspaper, cable, etc. to get the word out. Contact Mark Miller or any other board member if you're interested.
- f) Uniforms – Didi King  
Didi wanted to thank everybody who helped washing. She so much appreciated any additional help she can get. If you've signed up to help with Uniforms, Didi will be contacting you re. fittings coming up in about a month
- g) Food – Jeff Quamme  
Jeff stated that we're full for next camp. He has meals planned through everyday. Budget is tighter. He stated he needs help shopping for food. He'll send out a request for items to be donated to the Oregon Band Boosters. Desserts for everyday save a lot of money. There are about 140 servings per meal. It was noted that if the UW athletic organization purchases a cooler, we may be able to use it during the off season to store food
- h) Sewing – Jodell Quamme  
Jodell stated that percussion pants & winterguard aprons on dresses & flag bags need repairing  
Band Clothing – Embroidery Professionals embroid the jackets. The order form is on the OMAAP site to purchase clothing. After payment is received, the item is sent to Nick in the band room. You can order whenever you want.
- i) Transportation – Mark Miller  
Mark stated that the challenge is getting the vehicles ready. He wants to form an adhoc transportation committee which would combine ideas and skills together to minimize expenses. Mark will report back on the progress of this.
- j) Scholarships  
The boosters issue three scholarships for seniors going on to college. Nick will remind the students.
- k) Mentoring Program – Please consider this opportunity to help new families. Things can get overwhelming as a new band member family. If you want to head this up please contact anybody on the Board.
- l) Business Liaison (supporting the organization) – Mark stated that Erik Kadlec will be heading this up in which he is looking for businesses to become sponsors.

## 5. **New Business**

- a) Canada Trip
  - Bus arrangements are done
  - Membership staff needs to be fully identified
  - Passports – get these done as soon as possible. Schedule an appointment with Oregon Post Office.
  - Get all paperwork to Margo b the May camp
  - Margo has a list of what needs to be packed. This information will be coming soon.
- b) Coupon Cards – each student must sell 5 cards at \$20/each. Money must be paid by March 13<sup>th</sup>

- c) Nick will get the final schedule for the summer soon.
- d) Policy Review & By-Laws Committee – Once the committee is formed, any changes will go through the General Board for approval. Please take the time to look through them. They are on the web site.
- e) Questions: What's the shopping limit? Usually the head Chap keeps the money and gives it to the student "as needed". We need to familiarize ourselves with the exchange rates as well.

The next General Meeting is March 13<sup>th</sup> at 4 PM

**6. Adjournment**

At 4:55 PM Didi made a motion to adjourn the meeting. Jodell seconded. Motion carried.

*Submitted by Janie Pflaum, Secretary*

**Oregon Band Boosters  
Executive Board Members**

President: *Mark Miler*  
Vice Pres: *Erik Kadlec*  
Treasurer: *Colleen Fallon*  
Secretary: *Janie Pflaum*  
Dir At Large: *Judy Campbell*  
*Jeff King*  
*Jeff Quamme*