

Minutes

Oregon Band Booster Executive Board Meeting • August 31st, 2010 – 6:30 PM
OHS Band Room • 456 North Perry Parkway • Oregon, WI 53575

Didi King called the meeting to order at 6:33 pm.

Members present: Nick Lane Mark Miller, Didi King, Erik Kadlec, Colleen Fallon, Jeff Quamme, Jeff King, Janie Pflaum and Judy Campbell.

Members absent: Claudia Tusler

Minutes from the previous meeting approved with minor changes.

New board members were introduced

Mark Miller President

Colleen Fallon – Treasurer

Erik Kadlec – Vice President

Judy Campbell, Jeff Quamme & Jeff King – Members at Large

Janie Pflaum - continuing her current role as Secretary

The current board members spoke a little about their role in their position which included what their position is all about, what they liked, their challenges, etc.

Mark Miller mentioned that he would like to have approximately 3-4 management objectives that would measure our accomplishments.

Treasure Report:

Mark Miller spoke about the Treasurer's report (below)

Oregon Band Boosters	
Reconciliation Summary	
Checking Account, Period Ending 08/17	
	Aug 17, 10
Beginning Balance	37,232.97
Cleared Transactions	
Checks and Payments - 25 it...	-27,853.41
Deposits and Credits - 21 ite...	23,057.60
Total Cleared Transactions	-4,795.81
Cleared Balance	32,437.16
Uncleared Transactions	
Checks and Payments - 16 it...	-13,217.47
Deposits and Credits - 1 item	0.00
Total Uncleared Transactions	-13,217.47
Register Balance as of 08/17/10	19,219.69
Ending Balance	19,219.69

There are just a few statements that need to be added.

On any of the statements, numbers in red mean that income was less than what it was budgeted for. Mark noted that when looking at previous years worth of statements, the categories (accounts) are now changed up. 1099's are generated directly from QuickBooks.

Bus expenses from the summer are still outstanding. We need a school district code to use for the buses so we can break the expenses and track the items down easier.

Director's report:

Nick gave a handout regarding who is responsible for which decisions in the 2010-11 school year and beyond. (attach handout) One item that will be changing is the way we handle/process student accounts. This new process will be a more efficient and effective way to communicate and keep accurate track of student accounts.

Fundraisers

W-Club user id and password information:

tuba_flute49
bandmember

"Friends of the Orchestra" – contact Ellen Kursel about setting up a student account for this.

Schusters – Jeff said that we have only 1 managing volunteer so far. We will lose this fundraiser at the end of this year. We really need to get more people involved in this awesome fundraiser. Selling concessions is easy and fun. There's also a lot of fun things for the kids!

Panther Banner:

We need a banner for Panther Stadium. We need something that would encompass the whole idea of what we're doing in a low-cost way. Jeff said he would talk to Jodell who does embroidery for a client who makes signs and see what they can do.

Committee reports

Mark noted that he would like to have key individuals give updates as to what's going on with fundraising efforts such as W-Club – Keith; Scrip – Lisa Webber

Old Business

The audit is 95 % complete – completion needs to be scheduled

Items for Future Meetings

We need to finalize the budget as Calgary is very expensing. Jeff Quamme said that he thought the food was about three times the cost. Yikes!

Mark Miller mentioned that he would like to have approximately 3-4 management objectives that would measure our accomplishments.

Future meeting dates:

3rd Thursday of each month – Executive Board meeting.

1st Tuesday of each month – Band Booster meeting.

Adjournment: At 7:55 pm Judy moved to adjourn. Mark seconded the motion. Motion carried. The next scheduled meeting is September 23rd @ 6:30 p.m.

Submitted by Janie Pflaum, Secretary



OBB 8-10 OBB
Budget vs Actual.pdf



OBB 8-10 OMAPP
Budget vs Actual.pdf



OBB Reconcile
8-17-10a.pdf



OBB Reconcile
8-17-10b.pdf