

OREGON BAND BOOSTER EXECUTIVE BOARD MEETING

September 29, 2009

Seeing the President and Vice President were not present, Gudie Huston called the meeting to order at 6:33pm. Members present: Patty Shackleton, Jon Blanchard, Gudie Huston, Dana Lindsey, Janie Pflaum, Judy Campbell, Didi King, Claudia Tusler and Mark Miller. (Second of two joint board meetings.)

Gudie Huston moved to approve the minutes of the Executive Board Meeting on August 25, 2009. Patty Shackleton seconded. Motion carried.

Inclusion in minutes of motion made via e-mail on September 18, 2009:

I make a motion to suspend dual signatures on Oregon Band Booster checks until such time as two 2009/2010 executive board members can be added as check signers. In addition, the treasurer will provide documentation to the executive board via email of all checks written by the Oregon Band Boosters in the interim. Submitted by Gudie Huston. Seconded by Patty Shackleton. Yes votes from: Gudie Huston, Patty Shackleton, Jon Blanchard, Mark Miller, Rhonda Waldvogel. No comments from Sheri Bailey, Cheryl Stout. Motion carried.

Treasurer's report

Checking \$2,377.65, Money Market \$5,583.04, Vehicle CD \$4,102.80, 1 year CD \$10162.23, student accounts liabilities \$10,660.63, student accounts outstanding \$5,336.08 (net liability, \$5,324.55. Patty will do follow up.) Documents for Balance Sheet, Reconciliation Detail and Summary, and Profit & Loss Budget vs. Actual for the last fiscal year, as well as checks written since 9/18/09 motion, were provided to board. Mark Miller made a motion to approve reports as presented. Patty Shackleton seconded. Motion carried. Mark will purchase a stamp that says "not valid after 90 days", to be added to our checks.

Budgets

Nick Lane provided 2010 Oregon Marching and Athletic Arts Program (OMAAP) Master Budget for review (see attached), asking the Oregon Band Boosters (OBB) to support OMAAP in fundraising \$7000. No OBB budget was presented. Mark Miller would like more information and input to create the OBB budget. Notable are the increase in Shadow Indoor Percussion (SIP) fees and the mandatory participation in Pullanthropy, \$100 per family with 15% going to the booster's organization. Also discussion regarding beginning an OMAAP/OBB Wish List to offset budget line items. At this time Kwik Trip gas cards would be on the list.

Policy

Concerns regarding information on OBB committees in the policies were raised. Recommend review and revision as soon as possible. Jon Blanchard will send to the new board members a file containing the OBB Policy and Bylaws.

After review, Gudie Huston made a motion to approve changes to the Student Accounts Policy. Patty Shackleton seconded. (Changes are underlined.) Motion carried. Effective October 1, 2009

VII. STUDENT ACCOUNTS

9ai.

Funds may be used to purchase an instrument or other items that can be donated and used by an Oregon School district band program. This includes, but is not limited to Marching Band, Concert Band, Winter Guard, and Winter Percussion. These funds may also be used to purchase personal instruments, or music related supplies until the end of the calendar year after graduation.

9avi.

Funds may be transferred to a sibling's active student account. This option is the default if no other option is requested and approved. Once money is transferred it is no longer eligible for cash reimbursement.

9c.

For donation purposes only, Alumni may keep open a student account. Funds remaining in a graduated senior's and Alumni student account with no activity for 9 months, will be notified of options for transfer, term indicated with notification.

Election/appointment of Vice President

Bylaws were reviewed and a nominating committee was formed, Mark Miller, Didi King and Judy Campbell.

Note: As of 10/1/09 Didi King may appoint someone to fill the vacancy. Within 3 General Membership meetings an election must take place.

Fundraising

ButterBraids – Didi King: submitted request to school board, if approved, samples will be provided at November General Membership meeting and sales and delivery will be before Winter Break.

W Club – Didi King: The extra workers for season ticket holders was cancelled.

Calendar orders – Jon Blanchard: Ali is done putting them together! \$15 each, please pre-order (Jon 712-0387), available at the banquet.

Uniform Fittings – Rhonda Waldvogel: Will be held on October 10 & 17, 8am – Noon

Trailer Sale – on going, Mark Miller will put up “For Sale” sign, asking \$2200. Also for sale enclosed trailer, \$800, profits to go to the general fund.

New Business

Thank you! – Bus drivers: Wayne Ace, Dave Lehman, Jim Hagstrom and Bary Bothum. Ron Novinska - mowing, maintenance and marking all the fields during the marching band season. Mark Miller - donation of van for season. Oregon HS Principal and Superintendent and Sutton's Bay Principal and Superintendent for continued support.

Advice from Patty Shackleton, retiring member at large, “work as a team, if you see someone needing help pick up the slack and if you need help, ask for it”. Didi King adding, “Let’s remember why we are here and focus on the kids.”

Future agenda items: committee support, policy review, OBB budget, election, banquet information

Patty Shackleton moved to adjourn. Jon Blanchard seconded. Meeting adjourned at 8:42pm.

The next [Executive Board meeting is October 27, 2009 at 6:30pm](#). The next [General Membership meeting is October 6, 2009 at 7pm](#) in High School Band Room.

Submitted by Gudie Huston, Secretary